* The schedule of all Internal Assessments viz., Unit 1, Unit 2, Model 1, Unit 4, Model 2 are mentioned in the academic calendar.
* Question banks comprising of University questions with answers are prepared and distributed to our students.
* The key points considered for the evaluation are prepared and discussed before every exam.
* Important and frequently asked questions are prepared for our students.
* Repeated questions of previous University exams are compiled for our students.
* Twisted questions asked in the previous University examinations are notified and the methods of solving such questions are discussed.
* The students can view their attendance and internal exam marks in a separate student login available in COE web portal.
* Each Class Coordinator prepares a weekly attendance of the students in order to make their attendance status transparent by getting signature from every student and also displayed on the department notice board.
* During **‘Parents Meeting’** conducted once in a semester, academic test, general performance and attendance details of their wards are discussed.
* Slow learners are given special attention in which special coaching on specific topics are taught on one to one basis, followed by conducting tests on these topics.